

Dear Parents,

July 2013

Welcome to the Little Lambs Preschool family. We are looking forward to an exciting year working with your preschool child and you. In between Summer Fun days, we have been busy cleaning, reorganizing, and planning so that we can offer your child the same safe, warm, and enriching preschool environment that Little Lambs has always tried to provide.

### **OPEN HOUSE**

Our new school year begins with an open house for you and your children on Thursday, August 22 from 6:30 until 8:00 PM. Please come and meet our staff, board members, tour the facility, and enjoy refreshments. **Please bring a 4 X 6 photograph** (that we may keep) of your child to open house.

School will begin on August 26. Feel free to make arrangements with me ahead of time to bring your child to visit and spend some time getting used to their new preschool before school starts. Just give me a call or e-mail so we can schedule a date.

### **STAFF**

We have assembled an outstanding staff for this coming school year. Once our teaching contracts have been finalized, we will send you the names and contact information of your child's new teachers.

### **TUITION**

Attached is the preschool school year calendar (subject to minor changes). Tuition is due on the first day of each month. August tuition will be  $\frac{1}{4}$  of your child's monthly tuition and is due the first day that your child is scheduled to attend school in August. You will be given a tuition envelope in which to place your payment. It may be dropped (***unsealed***) in the box at the entrance of the preschool.

### **STAYING INFORMED**

A student directory and Parent Handbook will be available at open house. They will be e-mailed to you as well. Please read the handbook and familiarize yourself with preschool procedures. It is easier for us to communicate with parents via e-mail. If you have changed e-mail addresses, phone numbers, or addresses since completing your child's registration form, please notify me.

Little Lambs Preschool is also on Facebook! We are listed as Little Lambs Preschool, Seneca, SC. I will be posting current events and will notify you of school closings by way of e-mail and Facebook. If you do not have access to either e-mail or Facebook, please let me know so you can be put on our call list.

We will also issue a monthly newsletter listing special events and classroom activities. Our schedule this year will include, among other things, Farm Day, a trip to Denver Downs, Thanksgiving feasts, Christmas candy house creating, a Christmas program, a Spaghetti Supper and Silent Auction, and a special Mother's Day tea. Stay tuned for details!

## **SNACKS**

*We will have a snack schedule posted outside of each classroom during open house. Each preschool family will be responsible for providing snack for the entire preschool one week during the school year. By the Friday before your assigned week, please drop off enough food for approximately 55 snacks and 4 large juice bottles for the week.* Snacks can include things like boxes of crackers, cereals, cookies, animal crackers, pretzels, fruit, cheese, and other healthy food. **Do NOT send any snacks containing tree nuts, peanuts, or peanut butter.**

## **VOLUNTEERS AND SUBSTITUTES**

We depend on our wonderful volunteers to keep things running smoothly at the preschool. Your registration packet included a volunteer form for you to complete. We also like to keep a list of substitutes. If you are interested in substituting, let me know.

If you have not already returned your child's health and immunization records and parental permission forms, please do so by August 1.

Diapers and wipes if needed, labeled with your child's name, and a change of clothing to be kept in a backpack at your child's hook in the hall, should be brought in by the first day of school.

Throughout the year we will ask you to send in supplies as needed. *However, for the beginning of the year we would appreciate the following:*

**Four year olds** - please bring in a box of Kleenex, some paper towels, and a can of Lysol or other disinfectant.

**Three year olds** - please contribute 1 box of large zip-loc bags and 1 box of sandwich sized zip-loc bags.

**Two year olds** - Please bring in a container of hand wipes and a large bottle of apple juice

**One year olds** - Please bring a bottle of antibacterial spray cleaner for counter tops, etc. and a large box of crackers, cookies, or cereal for snacks.

We're looking forward to seeing you soon. Feel free to contact me if you have any questions.

Leslie Schalkoff, Director  
Little Lambs Preschool